



Heritage Center Advisory Board Meeting
October 26, 2011

AB Members Present: Kathy Houston, Auston Johnson, Shirley Meier, Meeda Smith

AB Members Absent: Bob Millard, Ellie Green, Jon Uebelhack, Geneva “Jo” Harris,
Velma Kleffner

City Staff Present: Susan Gregory, Director;

Guests Present: None

Call to Order:

Kathy Houston called the meeting to order at 10:30 a.m. and welcomed everyone.

Minutes:

The September 2011 minutes were approved with a change to the date of the meeting on a motion by Auston Johnson and seconded by Shirley Meier.

Special Recognition, Citizen Comments: None

Citizen Comments: None

Committee Reports: Director Gregory reported that Bob Millard went over to the Mental Health Facility in Murray to see about the fundraising help they were requesting. He said that they are looking for books and DVD’s to sell at a future garage sell. Director Gregory is still concerned with the amount of books that might come in so this will be discussed again at the next meeting. Bob will stop by again and ask if they have storage. Bob asked about donating some of the hats that were made for the Road Home and Director Gregory gave him permission to donate some to the Mental Health facility. Director Gregory also mentioned that Jo Harris said her Grandson would be willing to come over one day with his truck to pick up books.

Unfinished Business:

A. CDBG Project

CDBG project under way. Footings & foundation poured. They say they are still on track but Director Gregory said she feels it has moved slowly so far. It is suppose to be completed the first week in December.

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B. Service Dogs and other animals in Center

Director Gregory mailed out a draft of the service animals suggested policy. The policy states that no animals are allowed in the Center unless they are service animals. The attorney made the suggested changes to clarify how to identify the service animal as well as roaming free. It also makes it clear that a person with an allergy would receive priority if it wasn't practical to separate the person with service animal from the patron with the allergy. A motion was made by Shirley Meier and seconded by Meda Smith to recommend the policy to the City to formally adopt. Director Gregory is not sure how to let all patrons know who are going on a trip when a person then signs up who has a service dog. The Center currently has two people coming with service animals and they have gone on a few past trips. Director Gregory has confirmed with the two people coming that their animals are service animals and she has reminded them that they can't be carried around by other people. Director Gregory will mention in the newsletter that we have a policy on service animals.

New Business:

- A. The Fire/Police luncheon will be held again the week of Valentine's Day and Kathy Houston will be the committee chair. Even though Moose will be leaving the end of January, he has a special invitation to come back and help in February with the luncheon. Director Gregory will check on what days will be needed to have all shifts at the Fire Department covered.

Other:

Senior Inc. Board Meeting was held directly following the Advisory Board Meeting.

Director's Report:

Director Gregory reported that the November/December newsletter is out with information on upcoming programs and classes. Special events coming up include the Veteran's Day Brunch, Thanksgiving Meal, and Winter Boutique Holiday meal. The Holiday meal is reserved seating. The Office Administrative Supervisor position that Sharon held has been posted and will close on Friday. Interviews will be held in November and the position filled by the first of December. The new person will share an office with Wayne who works 20 hours a week and is currently working out of this office.

The next board meeting will be held on **Wednesday, November 23 at 10:30 a.m.**

There being no further business the meeting adjourned at 11:30 a.m. on a motion by Auston Johnson, seconded by Shirley Meier. Minutes recorded by Susan Gregory